



UMGUNGUNDOLOVU TVET COLLEGE HAS THE FOLLOWING TEMPORARY VACANCIES:

1. LEARNERSHIPS

1.1 Community Development (Ref No.: UTVETC/PF/07/18) – 6 months

Requirements for the above post

- Bachelor's Degree in Community Development or equivalent
- Proven track record in community-based planning and development facilitation (3-5 years practical experience)
- Fluency in written and spoken English
- Local language proficiency of utmost importance (focused on primarily Kwa-Zulu Natal)
- Ability to communicate effectively across diverse groups, at different levels, and in different cultural settings
- Excellent documenting and report writing skills

1.2 Fitting and Machining (Ref No.: UTVETC/PF/07/18) – 6 months contract (NSF)

Requirements for the above post

- A minimum Diploma in Mechanical Engineering.
- Trade test will be an added advantage

1.3 Refrigerator Facilitator X1 (Ref No.: UTVETC/RF/07/2018) 24 months Contract

Requirements for the above post

- Minimum N4 certificate in refrigeration or relevant field
- Trade Tested in relevant field
- Minimum 5 years of experience as an artisan in the HVAC field.
- 2 years facilitation experience
- Have good communication skills which should include writing of reports.
- Computer literacy: Use of Ms Word, Ms Excel, Power point, email, and Internet.

1.4 Joinery X1 6 months Contract

Requirements for the above post

- A recognised qualification in the Carpentry and Furniture Making field
- Experience in facilitating learnerships in the relevant field.

Added advantage

- Relevant Trade Test

1.5 Community House Build Facilitator X 1 06 Months Contract

Requirements for the above post

- A recognised qualification in the Bricklaying and Plastering field
- Extensive practical experience in the relevant field.

Added advantage

- Relevant Trade Test

1 SHORT SKILLS COURSES

2.1 Community House Build Facilitator X 2 (Ref No.: UTVETC/CHB/07/2018) 03 Months Contract

Requirements for the above post

- A recognised qualification in the Bricklaying and Plastering field
- Extensive practical experience in the relevant field.

2.2 Plumbing Facilitator X 1 (Ref No.: UTVETC/PF/07/18) 04 Months Contract

Requirements for the above post

- Trade tested
- Experience in plumbing within the building industry
- 02 years' experience in facilitating an integrated theory and practical learning plumbing programme.

2.3 Welding – 8 months (Ref No.: UTVETC/WF/07/18)(MERSETA-Richmond)

Requirements for the above post:

- Trade Test
- 2 years industrial experience in the relevant trade.

2.4 GARMENT MAKING FACILITATOR X2 (Ref No.: UTVETC/GMF/08/17) 06 Months Contract

Requirements for the above post

- Certificate in Garment Making.
- Two years Facilitation experience.

Added advantage

- Assessor/Moderator Certificates
- Industrial experience

2.5 End-user Computing Facilitator (Ref No.: UTVET/EUC/07/18) 12 months contract

Requirements for the above post:

- A 3 year diploma/degree of which Computer Practice is one of the subjects.
- One year computer teaching Experience

Added advantages:

- Teaching experience
- Assessor/Moderator Certificates

2.6 Business Language Facilitator (Ref No. UTVETC/LANG/07/18) 03 Months

Requirements for the above post:

- A Diploma or Degree or Equivalent qualification with English/Communication as a major subject.
- 02 years teaching experience

Responsibilities for all posts

- Facilitation of an integrated Theory and Practical learnership NQF 2 curriculum.
- Assessment of learners.
- Mentoring of learners in the workplace
- Records keeping
- Classroom management
- Any other duties assigned by Campus/Centre Manager

Your application must be accompanied by the following documentation:

- Originally signed Z 83 application form of employment.
- Detailed Curriculum Vitae.
- Recent Certified copies of qualifications (not copies of certified copies).
- Recent Certified copy of Identity Document and Drivers Licence
- Recent Certified copy of Academic Record
- The envelopes should indicate the post and its reference number.

The application must be *hand delivered* to, 44 Burger Street, Pietermaritzburg with the following details on the envelope:

For Attention: Ms N Jula

Human Resource Department

Private Bag X9060

Pietermaritzburg

3200

Name of the Post and the Reference number

Enquiries: Ms N Jula 033 816 8619

CLOSING DATE: 13 August 2018 (15:00pm)

People with disabilities are encouraged to apply

NB: If you have not been contacted within 30 days after the closing date, consider your application as unsuccessful. The employer reserves the right not to fill the post. No email or faxed copies will be considered.